

## **July 19, 2022 Library Board Meeting Minutes**

Present: Bill Loveland, Library Director; Board Members: Daryk Macrina, President; Lauren MacDonald, Vice President; Sara Getman, Secretary; Tracy Killian, Treasurer, Katie Falkenmeyer

Absent: Tracy Chieco, Mary Lou Sayles, Rachel Sayles

Daryk called the meeting to order at 5:07pm. The board reviewed and approved the secretary's report upon motion by Katie which was seconded by Tracy.

Daryk shared that the Friends group will have a book sale at St. Helena's church during the City of Sherrill's Fall Festival weekend September 16 & 17.

The June Treasurer's report will be amended to clarify the income and expense notes. Bill will send the May and June reports to the board for approval.

Bill shared his Director's Report with various highlights including that he is working on a new updated website.

Lauren shared that we need to have a couple of committees. One is the ad hoc construction grant committee to review and move forward with the building work and another is the policy committee which would review various policies over time. Upon Bill's suggestion the policy committee would start by creating a request for reconsideration policy that creates a formal way for someone to state their request to review books. The policy committee would propose a policy or changes to a policy at a meeting and then review and vote on that policy at the next meeting.

Lauren proposed we amend the bylaws to add public comment to the agenda and executive session if needed to the agenda. Article 3 section 4 of the bylaws outlines our agenda. The board will vote on that potential change at the next meeting.

The board discussed potential new board members. Daryk will talk to Kathi Brewer and Katie will talk to Steve Vanderhoof about whether they would like to join.

The board discussed that the library was served a petition to challenge the vote based on stickers that were handed out and there not being privacy booths at the polling stations. The library has responded and is awaiting a response from the Commissioner of Education for NYS.

The board discussed that there is a need for new staff as there are four staff members, two who have full time positions with school districts and will have limited availability in the fall, one who wants to work a couple of days a week and another who has limited availability. Susan Regner

has been the Library Clerk. Bill would like someone to take on her responsibilities and that person would also take on some responsibilities for Children's programming and work with schools. Bill will put together a job description and send it to the board to review. This will probably be posted as a Youth Assistant position and be about 25 hours a week. Lauren will help with interviews.

Bill also thinks we need someone to support managing finances and the board will explore some options for this.

The meeting was adjourned at 6:42pm upon motion by Katie which was seconded by Lauren. The next meeting is scheduled for August 16, 2022 at 5pm.

Respectfully Submitted,

Sara Getman, Secretary