

## Draft Minutes of the October 18, 2022 Sherrill-Kenwood Free Library Board Meeting

Daryk called the meeting to order at 5:01pm.

Present: Daryk Macrina- President, Lauren MacDonald- Vice President, Tracy Killian- Treasurer, Sara Getman- Secretary, Katie Falkenmeyer, Cathi Brewer, Rachel Sayles, Mary Lou Sayles, Tracy Chieco

Bill Loveland- Director

Members of the Public- Greg Iannello, Phil DuChene

Potential New Board Member- Jolene Vanderhoof

Friends of the Library- Nancy Carroll, Connie McHenry

Lauren moved that we accept the agenda for the meeting and Katie seconded the approval.

Tracy Chieco motioned that we approve the September minutes and the motion was seconded by Rachel.

Katie motioned to approve the minutes of the special October 13 meeting with the amendment of including that it took place by zoom and the motion was seconded by Mary Lou.

The board reviewed and unanimously voted to approve the bylaws with amendments to terms as discussed upon motion by Sara and the second of Tracy Chieco.

The board reviewed and approved the collection development policy upon motion by Katie and the second of Lauren.

The board reviewed and approved the Internal Controls policy upon motion by Tracy Killian and the second of Rachel.

The board reviewed and approved the Conflict of Interest policy upon motion by Sara and the second of Lauren.

The board reviewed and approved the Public Comment policy upon motion by Lauren and the second of Mary Lou.

During public comment Phil and Greg presented questions.

The friends purchased a vacuum. Connie shared about the December 3 cookie walk and asked that individuals make cookies and bread to donate.

The treasurer's report was reviewed and approved upon motion by Lauren and the second of Tracy Chieco.

Bill shared highlights from his Director's Report which noted that Aileen started as Youth Services Coordinator yesterday. He also discussed the need for early morning snow removal of the sidewalk. Daryk also noted that he's working on getting bids from an accounting firm.

The board will change the December 2022 meeting to December 6 because of the holidays. The board will vote on officers, returning members, new members and the budget at that meeting.

Katie Falkenmeyer and Tracy Chieco will be part of the Nominations Committee.

Tracy Killian, Daryk Macrina, Lauren MacDonald and Cathi Brewer will be part of the Finance Committee. .

Lauren motioned to adjourn the meeting at 5:42pm and Rachel seconded the motion.

The next meeting will be held November 15, 2022 at 5pm.

Respectfully submitted,

Sara Getman, Secretary