

Sherrill-Kenwood Free Library Board of Trustees Meeting

June 20, 2023 @ 5pm

Call Meeting to Order / Roll Call / Acceptance of Agenda

- Meeting called to order at 5:04pm
- Board Members Present: Lauren MacDonald- President, Daryk Macrina- Vice President, Rachel Sayles- Secretary; Cathi Brewer, Katie Falkenmeyer, Jolene Vanderhoof
- Excused: Mary Lou Sayles, Tracy Chieco- Treasurer
- Others present: Bill Loveland- Library Director
- Move to Accept Agenda made by Cathi Brewer and second by Jolene Vanderhoof

Review and Approval of Meeting Minutes

- Discussion- name edits
- Motion to accept May Meeting Minutes made by Daryk and second by Jolene

No Public Comment

Friends of the Library Report

- Friends of the Library update sent to Lauren from Nancy Carroll
- New little library box was installed in Verona by baseball field
- Book sale on Sept 14-16th at St. Helena's Church, set up on 9/13

Treasurer's Report

- Discussion- some edits made
- Motion to approve May Report made by Cathi and second by Daryk

Committee Reports

- Buildings and Grounds:
 - Target: applying for construction grant work yearly
 - Discussed timeline of NYS funding for grants
 - Boiler replacement, access door, electrical outlets - projects for next grant
 - Vote to approve construction grant proposal- all vote "yes"
- Nominating Committee:
 - Update SKFL Bylaws
 - Hopeful to have two recommendations for Library board starting January 2024
- Policy Committee:
 - First reading of Programming Policy
 - First reading of Internet Use Policy
 - First reading of SKFL Bylaws (election provision update)
 - First reading of Disaster & Business Continuity Plan
 - First reading of Sexual Harassment Policy
 - First reading of Procurement Policy (minor update)

Director's Report

- Director's Report
- General outline for summer reading programs- adult, teen, tween, children
- Summer programs will be posted via social media and some may require registration
- W.A. Wetzel and E.A. McAllister schools came as a field trip to get library cards

Unfinished Business

- Remaining Meeting Dates for 2023
 - Tuesday, August 1
 - Tuesday, September 19
 - Tuesday, October 17
 - Tuesday, December 5

New Business

- Summer 2023 Community Survey for part of a 5 year plan

Adjournment

- Made by Jolene and second by Cathi at 5:57pm

Next meeting: Tuesday, August 1 @ 5:00 pm